

## Appendix 1: Updating Policy

Officials are accredited for a four year period. During the four year accreditation period, boat race officials must undertake updating activities in order to re-accredit. The Rowing Australia Updating Policy has been put in place to ensure that Boat Race Officials keep their skills and knowledge current. This is accomplished by completing practical and personal tasks over a four year period to accumulate the following number of points:

<b>Level 1 Boat Race Official:</b>	<b>20 points</b>
<b>Level 2 Boat Race Official:</b>	<b>40 points</b>
<b>Rowing Australia Boat Race Official:</b>	<b>60 points</b>

The updating procedure is comprised of two components to be completed over four years:

<b>1. Practical Officiating</b>	<b>2. Personal Development</b>
Includes officiating at regattas as well as attending and/or conducting officiating seminars/courses.	Includes rowing specific and non-specific tasks that will enhance the official's expertise in all areas.
Level 1: 10 points	Level 1: 10 points
Level 2: 20 points	Level 2: 20 points
Rowing Australia: 30 points	Rowing Australia: 30 points

**Please note that Rowing Australia BRO's are required to be endorsed by their State Association on a yearly basis. The endorsement confirms a BRO's participation in local regattas and maintenance of their skills.**

**Further details of points available for specific activities are on the reverse of this sheet.**

Rowing Manager is used to record roles at regattas and seminar attendance. Approved courses may also be recorded and allocated points for all tasks will be entered automatically. Records will be kept within the database.

The coordinator for each state will advise RA each year of officials recredited or expired in that time period.

It is the responsibility of the boat race official to complete regular updating activities in order to accumulate enough points in four years to retain their accreditation. Note that points have to be accumulated over a minimum of two years.

Boat Race Officials will have individual logins to Rowing Manager and can monitor their individual points and progression towards recredit. Interim and final reports for each accreditation period can also be produced if required.

### **Officials with an Expired Accreditation who wish to Regain Accreditation**

Applications for re-accreditation will be accepted for up to 3 months following the expiry date of a Boat Race Official's accreditation. Once an official's accreditation has expired for more than 3 months, the following will apply:

- The official must gain an additional 10 updating points for each year that they have been out of date in order to update their accreditation.
- Once an official's accreditation has expired for more than 2 years, the official must also submit a letter of explanation, outlining their reasons for having let their accreditation lapse.

PRACTICAL Officiating		Rowing Official LEVEL		
<b>Specific Tasks</b> - officiate in any regatta - officiate in a Head of River - officiate at State Championships - officiate at National Championships - participate in an approved rowing specific seminar - present or lecture at: Level 1 course/update seminar Level 2 course/update seminar Rowing Australia BRO workshop - mentor officiate /supervisor for Level 1 - mentor officiate/supervisor for Level 2 - work with approved mentor official - evaluation session by an RA approved, qualified assessor (review “on water” officiating or scenario board)	<b>1</b>	<b>1</b>	<b>1</b>	
	<b>1</b>	<b>1</b>	<b>1</b>	
	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	
	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	
	<b>N/A</b>	<b>N/A</b>	<b>.75</b>	
	<b>5</b>	<b>5</b>	<b>5</b>	
	<b>10</b>	<b>10</b>	<b>15</b>	
	<b>NA</b>	<b>10</b>	<b>15</b>	
	<b>NA</b>	<b>NA</b>	<b>15</b>	
	<b>NA</b>	<b>1</b>	<b>1</b>	
	<b>NA</b>	<b>NA</b>	<b>1</b>	
	<b>1</b>	<b>1</b>	<b>1</b>	
	<b>N/A</b>	<b>5</b>	<b>5</b>	
Subtotal point for last four years.....				
<b>Practical Officiating Points required</b>		<b>10</b>	<b>20</b>	<b>30</b>
PERSONAL DEVELOPMENT		Rowing Official LEVEL		
<b>Rowing Specific Tasks</b> - lecture/workshops approved by state association or RA attend present - attend a module of the next level Boat Race Official Accreditation course - prepare paper for RA website or other publications - self-evaluation of officiating via video analysis - attend officiating course - attend a Rowing Australia Nationals Seminar - attend a FISA Boat Race Officials Seminar <b>Non Specific Tasks</b>  - Approved basic First Aid course - Approved senior first aid course - Approved course at a University, State Institute/Academy of Sport or Department of Sport and Recreation	<b>1</b>	<b>2</b>	<b>RA</b>	
	<b>5</b>	<b>5</b>	<b>5</b>	
	<b>10</b>	<b>10</b>	<b>15</b>	
	<b>5</b>	<b>10</b>	<b>10</b>	
	<b>10</b>	<b>10</b>	<b>10</b>	
	<b>10</b>	<b>10</b>	<b>10</b>	
	<b>5</b>	<b>5</b>	<b>5</b>	
	<b>10</b>	<b>10</b>	<b>10</b>	
	<b>10</b>	<b>10</b>	<b>10</b>	
	<b>5</b>	<b>5</b>	<b>5</b>	
	<b>10</b>	<b>10</b>	<b>10</b>	
	<b>5</b>	<b>5</b>	<b>5</b>	
	Subtotal point for last <b>four</b> years.....			
<b>Personal Development Points required</b>		<b>10</b>	<b>20</b>	<b>30</b>

These points are allocated to each session in a regatta day (normally 2 per day) and will show as points per session.

Rowing Manager will be considered the only method for recording and reporting allocated points for all Rowing Officials in Australia

Logins for Rowing Manger will be allocated either through the system or state coordinators.